



Performance and Hospitality Rider Corporate and Promotional Events

The 501st Legion is an all-volunteer costume organization focused on professional costuming, spreading the love of Star Wars to fans around the globe, and to charity work on local, national, and world-wide levels.

The 501st Legion cannot make a guarantee of our ability to provide specific characters, or numbers of personnel for any given event.

All 501st Legion members make use of Lucasfilm LTD copyrights and trademarks with permission from Lucasfilm LTD and hold no ownership of these intellectual properties and cannot grant any rights to the same properties.

All 501st Legion members will comport themselves with the highest standard of professional behavior.

The Venue, Sponsor (hereafter referred to as “the Sponsor”) is the event coordinator, sponsor, venue, or other entity, organization, company or individual requesting an appearance by members of the Legion.

The majority of the Legion membership is not SAG or Equity members or Extras. Radical changes in call times, daytime rehearsals, etc., all put extra stress on Legion members. Legion members are volunteer performers and shouldn't be asked to stage extensive scenes or other heavily choreographed action.

Corporate and Promotional Event Definition

A corporate or promotional event is any event sponsored by a corporate, advertising, promotions or marketing firm for the purpose of promoting a product, sale, media release.

It should be noted that the Legion does not participate in political or protest events.

Typically the product or event must have some relationship to the **Star Wars** franchise and may require permission and sanction by Lucasfilm Ltd. If the Legion has any question of the validity of the product or event the Legion reserves the right to contact Lucasfilm Ltd. regarding the event.

Legion members will be happy to sign nondisclosure agreements upon request. Please provide a copy of the agreement to the Legion and the local event coordinator for review a minimum of one week prior to the event.

Charity Event Requirements may be found here <http://www.501st.com/databank/CharityEventRider>

Private Event Requirements may be found here <http://www.501st.com/databank/PrivateEventRider>



Character Compensation

Corporate character requests shall be reimbursed at a reasonable work-time-lost day rate commiserate with local character appearance fees charged by other character providers within the same locale and not more than standard extras fees for SAG or AFTRA). This is per-character requested.

- ⊗ A donation to a charity made in the name of the 501st legion may be requested in lieu of payment, and is in line with our mission to work for charity in conjunction with our costuming.
- ⊗ For a list of charities the Legion has worked with in the past please see <http://501st.com/charity.php>.

Minimum Requirements:

501st Legion members are volunteers with “real-life” responsibilities including jobs and families. Radical changes in call times, daytime rehearsals, etc., all put extra stress on Legion members.

The limitations of our costumes require the following:

- ⊗ A minimum of two weeks lead time for planning, 30 days is preferred.
- ⊗ Both the Event host and the local Garrison will provide a specific Point of Contact for relating all information back and forth.
- ⊗ Frequent breaks in a shaded (and cooled) area (depending on the character every 30 minutes to every 2 hours)
- ⊗ Access to water/drinks
- ⊗ Access to bathrooms
- ⊗ Access to a changing area that is clean, well lit, private, furnished with tables and/or chairs/stools, i.e. a break room or conference room. A bathroom or storage closet is not acceptable.
- ⊗ Free or compensated parking that is close to the venue (less than 5 minutes walking distance)
- ⊗ A safe environment that is well maintained and well lit for our members to be featured or to interact with the public.
- ⊗ Handlers from within our own group to be present for the safety of our members
- ⊗ Security to be handled by the venue or sponsor, not the Legion members
- ⊗ We are unable to do skits/battles, or extensive choreography, appearances should be scripted with this restriction in mind.



Legion Support Personnel

Many of the costumes provided by the Legion membership have limited visibility and freedom of movement. As such it is common for the Legion to bring support personnel or 'handlers' to events. The handlers assist the costumed characters in dressing prior to the event and act as extra eyes and ears for the costumed characters. Our handlers are typically Legion members, family members, or potential new members who are working on achieving membership in the Legion.

While handlers are there for the safety and security of the costumed characters the Sponsor is ultimately responsible for the security of the event.

Venue Relations:

The Sponsor is responsible for notifying and coordinating the event with local venue management, ownership and security.

Note in some commercial, common use and civil properties, i.e. malls, the venues or local jurisdictions forbid the wearing of masks or carrying of replica weapons in public. The appearance of costumed characters and the policy of the venue or local jurisdiction regarding prop weapons must be clarified and cleared by the sponsor not less than one week prior to the event.

The Sponsor agrees to allow full access to the performance venue and pre-performance facilities to the Legion members acting as costumed characters or handlers a minimum of one hour prior to the event. This requirement may be adjusted depending on the scope and scale of the event and a agreed upon by the Sponsor and the local Legion event coordinator.

Autographs and Photographs:

Autographs are often requested of the Legion members. It is the policy of the Legion to grant these requests. Members typically sign in a manor consistent with their character for example; TK-#### Storm Trooper or Darth Vader – SL-####. We cannot and will not require the purchase of an item to sign in order to grant an autograph. Items may be available, such as books, frames, etc. however the Sponsor agrees not to require the purchase of any item, coupon, ticket or token in order to obtain an autograph or photograph with a costumed character. Likewise the sponsor, if a charity agrees not to require a donation in order to receive an autograph or take a photograph with a costumed character.

Travel and Expenses:

If the event is a multi-garrison event or requires Legion Members to travel in excess of 50 miles the Sponsor may be asked to compensate the participating membership for travel expenses including but not limited to fuel, meals, lodging. The Sponsor may elect to provide travel, lodging and meals directly if they so choose.



Required Amenities:

- ⊗ A Changing Facility
- ⊗ Access to restroom facilities
- ⊗ Bottled Water
- ⊗ Meal and snacks if the event is scheduled to run more than four hours
- ⊗ Donations commiserate with the number of troopers and duration of the event in the name of the 501st Legion to a reputable charity.

Requested amenities:

- ⊗ Clear clean tables in the changing facility
- ⊗ Chairs / Barstools

In general a good rule of thumb would be one (1) 2' x 6' or 2' x 8' table with chairs for every 3 to 4 characters. Due to restricted mobility, most armored characters cannot sit down in their costumes. "Bar stools" are an excellent seat for Stormtroopers if they are available.

Nice Touches:

Snacks or meals if the event is scheduled for more than two hours

- ⊗ Event tickets or passes (musical, theatrical, film or exhibit events)
- ⊗ Access to non-public restroom facilities

The 501st Legion is a worldwide Star Wars costuming organization comprised of and operated by Star Wars fans. While it is not sponsored by Lucasfilm Ltd., it is Lucasfilm's preferred Imperial costuming group. Star Wars, its characters, costumes, and all associated items are the intellectual property of Lucasfilm. ©2011 Lucasfilm Ltd. & ™ All rights reserved. Used under authorization.